City of Bradford MDC
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RISK ASSESSMENT FORM

Part A

DEPARTMENT/ SERVICE	Aire Valley Nursery Schools Federation Abbey Green and Midland Road Nursery Schools		
Assessor/ Person(s) assisting with the assessment	Headteacher	**DATE**	04/01/22
TASK / ACTIVITY (Include duration and frequency of task activity)	**Operation of school activities during Covid-19**		

Likelihood of Occurrence	**Severity of Outcome**				
	1 Negligible	2 Slight	3 Moderate	4 Severe	5 Very Severe
1 Very Unlikely	**LOW (1)**	**LOW (2)**	**LOW (3)**	**LOW (4)**	**LOW (5)**
2 Unlikely	**LOW (2)**	**LOW (4)**	**LOW (6)**	**MEDIUM (8)**	**MEDIUM (10)**
3 Possible	**LOW (3)**	**LOW (6)**	**MEDIUM (9)**	**HIGH (12)**	**HIGH (15)**
4 Probable	**LOW (4)**	**MEDIUM (8)**	**HIGH (12)**	**HIGH (16)**	**HIGH (20)**
5 Very Likely	**LOW (5)**	**MEDIUM (10)**	**HIGH (15)**	**HIGH (20)**	**HIGH (25)**

Persons / groups at risk			
A	Employees	**E**	General Public / Pupils
B	New Employees	**F**	Visitors
C	Contractors / Sub-Contractors	**G**	Volunteers
D	Young person / Work experience	**H**	Clients / Service users

Likelihood of occurrence X Severity of outcome = Risk Rating

Example:

Likelihood (possible 3) X Severity (Moderate 3) = Risk Rating (Medium 9)

As COVID-19 becomes a virus that we learn to live with, there is now an imperative to reduce the disruption to children and young people's education.

Our school will no longer conduct routine contact tracing. NHS Test and Trace will work with either the positive case to identify close contacts. NHS Test and Trace already manages the contact tracing process for the rest of society.

Our school will take an outbreak management approach to Covid-19. The principles guiding Covid-19 management are now:

1. Protect face-to-face education
2. Minimise disruption and ensure
3. Ensure the response to COVID–19 is proportionate to risk.

The risk of transmission in education settings and the risk of severe illness in children and young people is low; in contrast, there are significant harms associated with missed education.

Covid-19 controls
Control measures remain in place as long as there is Covid-19 circulation in the community. These are:

- Good hygiene and appropriate cleaning regimes
- Good ventilation of buildings
- Prompt testing and isolation of suspected cases
- Asymptomatic testing
- Vaccination for those eligible

Contact tracing
Our school will not routinely trace contacts. Cases and their contacts will be followed up by NHS Test and Trace.

Outbreak thresholds
In Bradford, in line with national guidance, the agreed thresholds that should trigger additional assessment and seeking advice as necessary are:

- 5 cases or 10% (whichever is reached first) test-confirmed cases of COVID-19 within 10 days among students or staff clustered in a consistent group (i.e. evidence of close contact in family household and/or school settings)
- Evidence of severe illness e.g., students or staff members admitted to hospital or a death as a result of a COVID–19 infection.

Once these thresholds are met, advice on additional control measures will be followed.

Close contacts / consistent groups
Identifying a group that is likely to have mixed closely will be different for each setting, but a group will rarely mean a whole setting or year group. In most settings, it will usually be a class or clustering in a particular part of the school.

Outbreak management
Tiered system of response. The previous system of response which consisted of escalating measures for dealing with single cases, clusters and outbreaks is being replaced by a two-tiered system. Additionally, the DfE helpline will continue to provide public health advice and escalate issues to PHE/HPTs as indicated, including prioritising higher risk settings.

Tier 1 of local response to Covid-19 in schools – non-linked cases Definition

- Less than five cases within 10 days
- More than five cases, but not clustered in a consistent group and still below 10% of the school students/staff
- The Council will remain the main point of contact for activating support to schools
- The Council will continue acting as a gatekeeper for escalating outbreaks to PHE/HPT

Tier 2 of local response to Covid-19 in schools – outbreaks Definition

- When outbreak threshold has clearly been reached 5 cases within 10 days among staff/students in a consistent group
- When there has been a Covid-related death, hospitalisation, or media interest
- When the school needs support to reach this decision
- In high-risk settings e.g., boarding/residential schools or special schools, the threshold for asking for Council support can be reduced to 2 cases within 10 days within a clustered group, at the discretion of the Headteacher

Our schools will contact the Council either if an outbreak threshold is reached or if we require support on reaching this decision.

Contingency plans are in place for any outbreak of Covid-19. Revert to an earlier version of the risk assessment and reintroduce cohorting systems as required if and when any such outbreak occurs or on the advice of health professionals. See separate contingency plan document.

Category of hazard	Affected persons groups	What are the existing control measures	Risk rating (refer to chart)	Further action required to eliminate or reduce the risk (who by and Date)	Residual risk rating (refer to chart)
Site Access- Staff arrival, children's arrival and numbers of entrances open, security. Start and finish times.	A - H	Senior leaders available to welcome children and support entry and exit procedures. Children to be escorted by their parent to the handwashing stations outside the appropriate classrooms. Every child should wash their hands at the handwashing stations outside the classrooms for at least 20 seconds with their parent support. School staff will provide support through teaching and singing the handwashing song. Hands should also be washed regularly throughout the day, before and after eating, when children leave and after using a tissue as part of the NHS's Catch it, Bin it, Kill it strategy. Practitioners will greet children at the classroom door. Parents can then leave via the playground gate. On collecting children, parents should wait in the playground and a member of staff will bring their child out to them. If children are upset or need some support their parent may enter the classroom space and remain until such time as their child is settled and happy. Parents MUST wear a facemask if they enter the school. This process will be repeated when parents/carers collect their child at the end of the session. Parents visiting with new children on transition visits should remain outside as much as possible. If a child is distressed, parents can enter the indoor classroom environment. However, keep this to a maximum of 2	15	Walkie talkies in use throughout the building to assist staff and senior leaders in entry and exit procedures and to alert the team to any potential issues. Contingency plans in place for any outbreak of Covid-19. Revert to previous version of the risk assessment and bubble structure should this situation arise.	9

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		parents at any one time in each classroom. Parents MUST stay socially distant from staff members. Parents/carers may enter the main part of the building if needed to support children's well- being.			
		ABBEY GREEN Children and parents attending the 3-4years classrooms continue to gain access via the playground gate located by the car park. Children and parents attending the 2-3 years classrooms continue to gain access via the playground gate located on Whetley Terrace.		Stay and Play sessions will continue to operate from the crèche room – Parents will continue to enter via the fire exit door next to crèche. All visitors MUST wear a facemask and sanitize on entry.	
		MIDLAND ROAD Children and parents attending the 3-4years classrooms continue to gain access via the playground gate located by the car park. Children and parents attending the yellow or red room should gain access via the main entrance. These children will generally be arriving at various different times due to paying for extended day provision. The parent and child MUST sanitize their hands together on entry. Admin team to contact a member of staff to collect each child via the walkie talkies. A familiar member of staff will collect each child from Reception. The staff member must then escort the child to the classroom and they MUST both wash their hands together.			

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Infection Control- see also cleaning and social distancing			12		9
Vaccination	A-H	All staff are strongly encouraged to take up the offer of a vaccine. More information can be found here https://www.nhs.uk/conditions/coronavirus-covid-19/coronavirus-vaccination/coronavirus-vaccine/			
Hand washing and sanitising		Hand sanitiser in entrance vestibule and the portacabins entrance areas for use by staff, visitors and parent/carer. Admin staff to keep glass window closed between office and reception area. Only to be opened to accept paperwork /deliveries. Desks, telephones and workstations to be cleaned with antiviral wipes before and after use. Staff to avoid sharing equipment and workstations as much as possible. Clean down equipment between use. Staff to avoid touching their face. On entry staff **MUST** sanitize their hands before signing in. Staff must regularly carry out hand washing with soap for at least 20 seconds, including before and after eating, between activities and after moving from outside to inside with the children.		Hand sanitiser dispenser installed in the entrance for staff, parents/carers, students, volunteers and visitors to use. Lidded (and where possible foot pedal operated lidded bins) available in each room. Catch it, bin it, kill it visual signs on all lidded bins.	

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		Every child should wash their hands before entry to the classroom for at least 20 seconds with parental support. Hands should also be washed regularly throughout the day. • when they arrive at the setting • when they return from breaks • when they change rooms • before and after eating • when they leave the setting. Regular and thorough hand cleaning is needed for the foreseeable future. Staff working with children who salivate uncontrollably may want more opportunities to wash their hands than other staff. Children who use saliva as a sensory stimulant or who struggle with 'catch it, bin it, kill it' should also wash their hands more often. Staff should continue to help children with complex needs to clean their hands properly. Handwash basins are located in or adjacent to all classrooms the rooms children use. Staff should utilise these to maximise hand washing. Frequent and thorough hand cleaning should now be regular practice. Staff must build hand washing routines into setting culture, supported by behaviour expectations and helping ensure younger children and those with complex needs understand the need to			

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		follow them. Skin friendly cleansing wipes can be used as an alternative. Staff are provided with their own 50ml hand sanitiser to use frequently.			
Bins Outdoor space Ventilation		A supply of disposable tissues to be available in all areas to ensure implementation of the "Catch it, bin it, kill it." Strategy from NHS England. Children encouraged to cough into their elbow if no tissue available. Use outdoor areas as much as possible. All rooms should be well ventilated whilst maintaining a comfortable teaching environment. CO2 monitors will be used to monitor the air quality in rooms. Staff to follow separate CO2 monitor guidance material and ensure adequate ventilation is in place in all rooms. Staff must inform senior leaders if the reading is consistently above 800 ppm. Good ventilation will be achieved by opening windows (in cooler weather windows should be opened just enough to provide constant background ventilation, and opened more fully during breaks to purge the air in the space). Opening internal doors can also assist with creating a throughput of air Natural ventilation – if necessary external opening doors may also be used (as long as they are not fire doors and where safe to do so)		Bins are emptied at the end of the day and again if there is a suspected corona virus case in school- see also **Cleaning after a suspected or confirmed case of Coronavirus.** The 'catch it, bin it, kill it' approach continues to be very important. As with hand cleaning, staff must ensure younger children and those with complex needs are helped to get this right, and all children understand that this is now part of how the setting operates.	

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		To balance the need for increased ventilation while maintaining a comfortable temperature, the following measures will also be used as appropriate: • opening high level windows in preference to low level to reduce draughts • increasing the ventilation while spaces are unoccupied (for examples, between classes, during break and lunch, when a room is unused)			
Walk to School		Parents, staff, students, volunteers and pupils are encouraged to walk or cycle to school if possible.			
Classroom Measures		**Dough area –** Fresh dough made at the start of the week and small sections are provided to children daily as required, then disposed of. **Sensory room –** clean down after each use **Bedding** – To be washed straight after use. Bedding is not shared and children are spaced apart when sleeping. Classroom based resources, such as books and games, can be used and shared across groups; these will be cleaned regularly, along with all frequently touched surfaces.			
Ozone		Ozone cleaning products will be used in each room daily to eliminate any remaining traces of bacteria and viruses.			
Face Coverings		Face coverings should be worn when moving around the premises, outside of areas where adults are		The benefits of transparent face coverings should be considered alongside the comfort and breathability of a face covering that	

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		working with children, such as in corridors and communal areas. This applies to staff and visitors, including children aged 11 or above. This is a temporary measure and will be reviewed at the end of January 2022. Health advice continues to be that children aged under 11 years old should not wear face coverings. The UK Health and Security Agency does not recommend face coverings for children under the age of 3 years for health and safety reasons. Face coverings do not need to be worn when outdoors		contains plastic, which may mean that the face covering is less breathable than layers of cloth. Face coverings (whether transparent or cloth) should fit securely around the face to cover the nose and mouth and be made with a breathable material capable of filtering airborne particles. Face visors or shields can be worn by those exempt from wearing a face covering but they are not an equivalent alternative in terms of source control of virus transmission. They may protect the wearer against droplet spread in specific circumstances but are unlikely to be effective in preventing the escape of smaller respiratory particles when used without an additional face covering. They will only be used after carrying out a risk assessment for the specific situation and should always be cleaned appropriately. Any members of staff that would like to wear a visor, rather than a facemask, should speak to a member of senior leadership so that a risk assessment can be carried out. A small supply of face coverings is available at the main office.	
Travel Abroad		Staff should inform the leadership team if they are planning to go abroad during holiday periods so that if self-isolation is required on arrival back in the UK the dates can be checked to ensure staff are not absent during term time periods. All children and staff travelling to England must adhere to government travel advice in travel to England from another country during coronavirus (COVID-19). https://www.gov.uk/guidance/travel-to-england-from-another-country-during-coronavirus-covid-19 Parents travelling abroad should bear in mind the impact on their child's education which may result from any requirement to quarantine or isolate upon return.			
Lateral Flow Testing		Staff are advised to complete lateral flow tests twice-weekly. Staff to book a PCR test and inform the Headteacher if they test positive using an LFT.			

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		Even if someone has tested positive for COVID-19 within the last 90 days, they are strongly encouraged to take part in LFD testing at home once they have completed their isolation period for their prior infection.			
Vulnerable Groups	A-H	Following expert clinical advice and the successful rollout of the COVID-19 vaccine programme, people previously considered to be particularly vulnerable, clinically extremely vulnerable (CEV), and high or higher-risk are not being advised to shield again. If people were previously identified as being in one of these groups, they are advised to continue to follow the guidance contained in Coronavirus: how to stay safe and help prevent the spread. https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do In some circumstances, staff may have received personal advice from their specialist or clinician on additional precautions to take and they should continue to follow that advice. Individual risk assessments for staff are not required, however, any staff previously considered to be CEV should discuss any concerns they have with senior leaders. Children previously considered clinically extremely vulnerable (CEV) should attend school and should follow the same COVID-19 guidance as the rest of the population. In some circumstances, a child may have received personal advice from their specialist or clinician on additional precautions to take and they should continue to follow that advice.			

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		Pregnant employees will have an individual risk assessment in place. They should discuss any changes to their health with a member of the senior leadership team as soon immediately. COVID-19 vaccination: a guide for women of childbearing age, pregnant or breastfeeding contains further advice on vaccination. https://www.gov.uk/government/publications/covid-19-vaccination-women-of-childbearing-age-currently-pregnant-planning-a-pregnancy-or-breastfeeding Pregnant members of staff should not supervise any children that are waiting to be collected due to having Coronavirus symptoms. Pregnant staff should ensure they follow all national guidance and school policies and procedures.			
Visitors	A-H	Visitors will be kept to a minimum and will only be invited into the building if they are essential. Visitors will be asked to confirm they have completed a negative lateral flow test before they arrive at the site. All visitors must wear a facemask in the building and maintain social distancing.		Any contractors attending the schools will be advised of the Covid-19 control measures and ways of working before commencing work.	
Cleaning- increased cleaning needed	A-H	All frequently touched surfaces, light switches, door handles and plates, grab rails in corridors, toilets and sinks used during the day both inside and outside to be cleaned thoroughly, twice each day with virucidal spray.	12	When using virucidal spray leave on the surface for the required amount of time (as indicated on the label of the product) before wiping down.	9

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		Stringent cleaning for food preparation and dining areas and table coverings in classrooms with virucidal spray. All unnecessary items removed from learning environments, where there is space to store them elsewhere. Toys and equipment that are shared can easily be cleaned between groups use.		Large amounts of hand sanitiser could be a fire hazard and will be stored in the metal container outside.	
Cleaning after a suspected or confirmed case of Coronavirus. See also Response to suspected COVID-19 case	A-H	Cleaning to be completed in all affected areas with PPE to be worn-disposable gloves, apron, facemask, and eye protection. Disposable cloths or paper roll and mops should be used and disposed of as detailed below. On disposal these should be tied and double bagged, then marked and stored securely for 72 hours or until the individual's test results come back as negative, Then the waste can be thrown away in the external council bins. Hands should be washed with soap and water for 20 seconds after all PPE has been removed Public areas where a symptomatic individual has passed through and spent minimal time, such as corridors but which are not visibly contaminated with bodily fluids can be cleaned thoroughly as normal. Dirty laundry that has been in contact with an unwell person can be washed with other people's items. Do	15	Staff training on these cleaning procedures and the correct use and take off of a mask. Any items that are heavily contaminated with body fluids and cannot be cleaned by washing should be double bagged, then stored securely for 72 hours before being thrown away in the external council bins.	12

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		not shake dirty laundry, this minimises the possibility of dispersing the virus through the air. Clean and disinfect anything used for transporting laundry with virucidal spray. Use the ozone machine in the areas where people with symptoms have been isolating.			
Pupil Well-being - See also **Parent and family well-being and Access for Learning.**	E	All children who normally access education and childcare are strongly encouraged to attend so that they can gain the learning and wellbeing benefits of early education. Staff to plan how all children will be supported to address the specific issues that may have arisen due to coronavirus, taking into account children's individual needs and circumstances. The coronavirus outbreak may have caused significant mental health or wellbeing difficulties for some children. Be alert to harm that may have been hidden or missed while they have not been attending settings. Consider the mental health, pastoral or wider health and wellbeing support children may need, including with bereavement, and how to support them to transition into the setting after a long period of absence. Particular care is needed when supporting children with Special Educational Needs (SEND) with a return to their setting. Re-adjustment to the routines in a setting may prove more challenging for some children	12	Refer to Safeguarding Policy addendum and Learning and Teaching Policy During Covid-19, including online Learning and Teaching already shared with staff. Use the Leuven scales as a useful tool to help monitor children's well-being. Staff to consider resilience factors when working with children and support children's resilience through intuitive interactions, listening, sensitive relationships. School will work with local authorities, midwives and health visitors where relevant, to monitor the welfare of vulnerable children and/or other children they may wish to keep in touch with for safeguarding purposes. Involve parents and carers to identify specific support for children and how children's needs may have changed and to prepare for their return to your setting. Individual children's risk assessments in place	9

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		with SEND than others, and consideration and planning will need to be given. Staff should be alert to the fact that there may be children: • with additional or worsened social, emotional and mental health needs as a result of coronavirus (COVID-19) • who have fallen further behind their peers as a result of time out of childcare settings, or missed diagnosis as a result of a period of absence		and communicated to staff where needed. Parents / Carers will continue to be involved through standard (phone, text, email, post and socially distanced conversations) as well as virtual communication, in planning and agreeing any changes to support for children with needs including EHC plans. Sleeping children should be spaced apart on the wipe down mats. All bedding to be washed immediately.	
Staff well-being	A B	Staff, students and volunteers can access mental health support at this NHS website https://www.nhs.uk/oneyou/every-mind-matters The DfE is providing additional support for both pupil and staff wellbeing in the current situation. Information about the extra mental health support for pupils and teachers and Wellbeing for Education return programme is available. The Education Support Partnership provides a free helpline for school staff and targeted support for mental health and wellbeing. The governing body has produced a well-being leaflet for staff. Leaders encourage all staff members to speak up and talk about any concerns or issues.	12	Coronavirus staff well-being and positive mental health training and staff feedback questionnaire. Although there is no evidence to suggest that Vitamin D gives specific protection against COVID-19 or prevents complications associated with the virus, low levels of Vitamin D may predispose to severe infection. Staff can get their Vitamin D levels tested, especially BAME staff members. Vitamin D supplements and exposure to sunlight for 20 minutes without sun lotion is advised if vitamin D levels are low.	9

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		Mental health first aider and mental health champions in place. Staff member also have access to the Healthy Minds school staff support. https://bso.bradford.gov.uk/userfiles/file/School%20Staff%20Support%20Flyer.pdf Test and trace support payment advice can be found below: https://www.bradford.gov.uk/health/health-advice-and-support/test-and-trace-support-payment/			
Parent and family well-being	E H	What's Happening at home and free resources for you and your child, already in place with home learning support, staff videos of stories and songs, regular information including on Safeguarding and mental health and well-being support available from either school or the local authority. Parents will be sent regular information and signposted to the website, Facebook pages, Learning Journals as well as regular texts and letters with updates on information. Further guidance for parents below: https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/step-4-update-what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges	12		9

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Access to learning	E	The priorities at this time are helping young children to settle back into the setting and focussing on the prime areas of learning. Continuing to support their early language and communication skills is essential. Children who have had limited opportunities for exercise should be encouraged to exert themselves physically. The school will deliver the EYFS learning and development requirements. Stories, singing and games will be used to help children to socialise and resettle into familiar everyday routines. Staff will plan how children can learn in age-appropriate ways about how they can keep themselves safe, including regular handwashing and using tissues. This will be achieved through games, songs and repetition. Supervised toothbrushing programmes will be completed using the dry brushing method. What's Happening will continue to provide parents/carers with relevant learning support for their children including staff videos on stories and songs and links to relevant early years sites including Hungry Little Minds, the BBC's Tiny Happy People and the 50 things to do before your 5 app.	12	Staff will plan to use the outdoor spaces as much as possible, particularly in the warmer weather, as this can limit transmission. Parent and child groups can continue to operate as normal.	9
Online/Home Learning	A-H	All staff have been made aware of the code of conduct during Covid-19 Parents are requested to join their children for any online meetings/grouptimes`taking place. All apps and websites are checked before being used	12	Refer to Safeguarding Policy addendum and Learning and Teaching Policy During Covid-19, including online Learning and Teaching already shared with staff, attendance policy and SEND policy Information about remote learning provided to	6

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		or recommended for use with children. Children currently working at home are provided with home learning packs to utilise at home. Parents and carers are also directed to: • Hungry Little Minds – provides simple fun, activities for kids aged 0 to 5 for parents to do at home with children to support their early learning https://hungrylittleminds.campaign.gov.uk/ • BBC Tiny Happy People – activities for babies, toddlers and children https://www.bbc.co.uk/tiny-happy-people • Words for Life https://wordsforlife.org.uk/ • Help children aged 2 to 4 to learn at home: coronavirus (COVID-19) https://www.gov.uk/guidance/help-children-aged-2-to-4-to-learn-at-home-during-coronavirus-covid-19		parents and available on the school website.	
Educational Visits		All visits off site are currently cancelled. This will be reviewed at the end of January 2022.			
Safeguarding	A-H	Responsibilities in respect of safeguarding haven't changed, referral routes remain the same. Staff will need to identify and support any vulnerable children and parents that return to settings, for example, by reporting to the safeguarding lead on duty so that they can be signposted to appropriate local services such as health visitors, mental health	12	Refer to Safeguarding Policy addendum and Learning and Teaching Policy During Covid-19, including online Learning and Teaching already shared with staff, attendance policy and SEND policy School will work with local authorities, midwives and health visitors where relevant, to monitor the welfare of vulnerable children or	9

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		services, and domestic or substance abuse services, and school nurses where applicable. Registers of attendance monitored by Headteacher and local authority. Parents and carers contacted by phone if not attending school. Information about vulnerable children gathered prior to start dates for external children. A DSL or DDSL will be onsite at all times.		those who are not attending provision. Staff to be aware of concerns that may arise with families where previously we didn't have any concerns. Staff training on safeguarding and Keeping Children Safe in Education 2021.	
Response to suspected COVID-19 case - See- implementing protective measures in education and childcare settings/ cleaning in non-healthcare settings See also **Cleaning after a suspected or confirmed case of Coronavirus.**	A-H	COVID-19 infection rates are very high and the Omicron variant is spreading rapidly. It is important that we all take steps to reduce the spread of COVID-19 infection in the community to save lives and protect the NHS. If you have COVID-19 symptoms you should stay at home and self-isolate immediately. You should arrange to have a PCR test as soon as possible. If this PCR test result is positive, you must continue to self-isolate. If you do not have COVID-19 symptoms, but you have a positive PCR test result, you must stay at home and self-isolate.	15	When supervising a child who is displaying Covid-19 symptoms staff must isolate the child in the designated zone and also follow the procedures below. A face mask must be worn by the adult, eye protection, disposable apron and gloves. Open the window for ventilation. Call 999 if the child deteriorates and this gives cause for concern. Once the child or member of staff has left the setting follow **Cleaning after a suspected or confirmed case of Coronavirus** **If you have a negative COVID-19 PCR test result after being tested because you had symptoms**	12

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		If you live in the same household as someone with COVID-19 you are at significantly higher risk of becoming infected yourself. If you have been vaccinated with a COVID-19 vaccine, you are less likely to become severely ill if you catch COVID-19. You are also less likely to spread COVID-19 to other people, but it is still possible for this to happen. Therefore: • if you are aged 18 years 6 months or over and you are not fully vaccinated*, and you live in the same household as someone with COVID-19, you are legally required to stay at home and self-isolate • if you are fully vaccinated or aged under 18 years and 6 months, and you live in the same household as someone with COVID-19, you are not legally required to self-isolate. However, you are strongly advised to take an LFD test every day for 7 days, and to self-isolate if any of these test results is positive *You are fully vaccinated 14 days after having received 2 doses of an approved vaccine (such as Pfizer/BioNTech, AstraZeneca or Moderna/Spikevax) or one dose of the single-dose Janssen vaccine. LFD tests are very good at identifying people who have high levels of coronavirus and are most likely to pass on infection to others, even if you do not have symptoms.		If your PCR test result is negative but you still have symptoms, you may have another viral illness such as a cold, flu or a stomach bug. You should stay at home until you feel well and for at least 2 more days if you have had diarrhoea or vomiting. Seek medical attention if you are concerned about your symptoms. You can stop isolating as long as: • you are well and have not had diarrhoea or vomiting for at least 2 days • no one else in your household has symptoms • no one else in your household has tested positive for COVID-19 • you have not been advised by NHS Test and Trace that you are legally required to self-isolate	

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		If anyone in the setting becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia) they: • must be sent home to begin isolation • are advised to follow guidance for households with possible or confirmed coronavirus (COVID-19) infection • should arrange to have a PCR test Members of staff should wash their hands after having contact with the child. The household (including any siblings) should follow UKHSA's stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection.			
		ABBEY GREEN The designated isolation area is the creche. Ensure the window is opened for ventilation. The designated isolation toilet area for children is in the creche. The designated isolation toilet for any staff members displaying symptoms is the disabled toilet. If the crèche is being used by a group Orange room should be used to isolate the child.			

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		MIDLAND ROAD The designated isolation area is Sarah's room (the small sensory room). The designated isolation toilet area for children is in Blue room toilet area. The designated isolation toilet for any staff members displaying symptoms is the disabled toilet.			
Response to confirmed COVID-19 case - See-implementing protective measures in education and childcare settings.	A-H	The 10 day self-isolation period for people who record a positive PCR test result for COVID-19 has been reduced to 7 days in most circumstances, unless you cannot test for any reason. Individuals may now take LFD tests on day 6 and day 7 of their self-isolation period. Those who receive two negative test results are no longer required to complete 10 full days of self-isolation. The first test must be taken no earlier than day 6 of the self-isolation period and tests must be taken 24 hours apart. This also applies to children under 5, with LFD testing at parental or guardian discretion. If both these test results are negative, and you do not have a high temperature, you may end your self-isolation after the second negative test result and return to your education or childcare setting from day 7. Health and social care workers, including those working in education settings, should continue to follow guidance for their sector on taking LFD tests on day 8, 9 and 10. For more information, visit COVID-19: management of staff and exposed patients or residents in health and social care settings.	15	As part of the NHS Test and Trace process **staff members**, students and volunteers and parents/carers will need to be ready and willing to: -book a PCR test if they are displaying symptoms. This must be a PCR test. **Staff and children must not come into the setting if they have symptoms** and must be sent home to self-isolate if they develop them in the setting. All children can be tested, including children under 5, but children under 11 will need to be helped by their parents or carers. Tests can be booked online through the NHS website, or ordered by telephone via NHS 119 for those without access to internet. Essential workers, which includes anyone involved in education or childcare, have priority access to testing. Parents, carers and staff, students and volunteers to immediately inform the school of the results of the test: 2. If someone tests negative and they feel well and no longer have Covid-19 symptoms, they can stop self-isolating. They could still have another virus,	12

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		Report your LFD test results after taking each test You should not take an LFD test before the sixth day of your isolation period, and you should only end your self-isolation after you have had 2 consecutive negative LFD tests which should be taken at least 24 hours apart. You should stop testing after you have had 2 consecutive negative test results. This guidance also applies to children. If both your LFD test results are negative, it is likely that you were not infectious at the time the tests were taken. To further reduce the chance of passing COVID-19 on to others, if you end your self-isolation period before 10 full days you are strongly advised: • to limit close contact with other people outside your household, especially in crowded, enclosed or poorly ventilated spaces • to work from home if you are able to • in addition to venues where it is a legal requirement, to wear a face covering in crowded, enclosed or poorly ventilated spaces and where you are in close contact with other people • to limit contact with anyone who is at higher risk of severe illness if infected with COVID-19 • to follow the guidance on how to stay safe and help prevent the spread		such as cold or flu, in which case it is still best to avoid contact with other people until they are better. Further information, including examples of when to end self-isolation if you have had COVID-19 symptoms, is available in the stay at home: guidance for households with possible or confirmed COVID-19 infection. We will take advice from the Local Authority, central government and public health if there is a local outbreak or a substantial increase in the number of positive cases within school.	

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		You should follow this advice until 10 full days from when your self-isolation period started. You should not take any more LFD tests after the 10th day of your isolation period and you may stop self-isolating after this day. This is because you are unlikely to be infectious after the 10th day of your isolation period. Even if you have a positive LFD test result on the 10th day of your self-isolation period you should not take any more LFD tests after this day. If you are concerned you may choose to keep following the above advice until 14 days after the start of your self-isolation period. Anyone who is unable to take LFD tests will need to complete the full 10 day period of self-isolation. Further information, including examples of when to end self-isolation if you have had COVID-19 symptoms, is available in the stay at home: guidance for households with possible or confirmed COVID-19 infection. Parents/carers are asked to inform school immediately of the results of a test. **For staff and children in the under 3years childcare provision the school will notify Ofsted** of any confirmed cases in the setting (either child or staff member) within 14 days. Please read the guidance on reporting incidents to ensure all of the information required is included. If a pupil/staff member has a positive test LFD result but do not have symptoms, stay at home and self-isolate as soon as you receive the results.		If you have tested positive by PCR for COVID-19, you will probably have developed some immunity to the disease. However, it cannot be guaranteed that everyone will develop immunity, or how long it will last. It is possible for PCR tests to remain positive for some time after the period of active COVID-19 infection. If you have previously received a positive COVID-19 PCR test result, you are usually advised not to take another PCR test within 90 days of this result. You should only have a PCR test within 90 days of a previous positive PCR test if you develop any new symptoms of COVID-19, if you have a positive LFD test result, or if you are required to take a PCR test upon entry into the UK. If you have a positive PCR test result within 90 days of a previous positive PCR test result you must stay at home, self-isolate and follow the steps in this guidance again. If it is more than 90 days since you tested positive by PCR for COVID-19, and you have new symptoms of COVID-19, or a positive PCR test, follow the steps in this guidance again.	

Category of hazard	Affected persons groups	What are the existing control measures	Risk rating (refer to chart)	Further action required to eliminate or reduce the risk (who by and Date)	Residual risk rating (refer to chart)
		Arrange to have a PCR test online or by phone by calling 119 if you have not already had one. Stay at home while you are waiting for a home test kit, a test site appointment or a test result. You can leave your home in a few specific circumstances, but do not go to work, school, or public areas and do not use public transport or taxis. See circumstances in which you can leave home. If you need to leave your home to get to a test site, wear a face covering, stay at least 2 metres apart from other people who you do not live with, and return home immediately afterwards. Staff/Pupils can return to your normal routine and stop self-isolating after 10 full days if your symptoms have gone, or if the only symptoms you have are a cough or anosmia, which can last for several weeks. If you still have a high temperature after 10 days or are otherwise unwell, stay at home and seek medical advice. If you are notified by NHS Test and Trace of a positive test result you must complete a period of self-isolation. Your isolation period starts immediately from when your symptoms started, or, if you do not have any symptoms, from when your positive LFD or PCR test was taken, whichever test was taken first. Your isolation period includes the day your symptoms started (or the day your test was taken if you do not have symptoms), and the next 10 full days. This means that if, for example, your symptoms started at any time on the 15th of the month (or if you did not have symptoms but your first positive COVID-19 test			

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		was taken on the 15th), your isolation period ends at 23:59hrs on the 25th of the month. You can return to your normal routine and stop self-isolating after 10 full days if your symptoms have gone, or if the only symptoms you have are a cough or anosmia, which can last for several weeks. If you still have a high temperature after 10 days or are otherwise unwell, stay at home and seek medical advice. If you are isolating because of a positive test result but did not have any symptoms, and you develop COVID-19 symptoms within your isolation period, start a new 10 day isolation period by counting 10 full days from the day following your symptom onset. If you develop COVID-19 symptoms at any point after ending your first period of isolation you and your household should follow the steps in this guidance again. Most people with COVID-19 will experience a mild illness. Seek prompt medical attention if your illness or the illness of someone in your household is worsening. Failure to comply with self-isolation may result in a fine, starting from £1,000. Parents/guardians are legally responsible for ensuring that anyone under 18 self-isolates if they test positive for COVID-19 and are contacted by NHS Test and Trace and told to self-isolate.			
Close Contacts of people with Covid-19		Adults who are fully vaccinated and all children and young people aged between 5 and 18 years and 6 months identified as a contact of someone with COVID-19 are strongly advised to take a lateral flow			

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		test every day for 7 days and continue to attend their setting as normal, unless they have a positive test result. Daily testing of close contacts applies to all contacts who are: • fully vaccinated adults – people who have had 2 doses of an approved vaccine • all children and young people aged 5 to 18 years and 6 months, regardless of their vaccination status • people who are not able to get vaccinated for medical reasons • people taking part, or have taken part, in an approved clinical trial for a COVID-19 vaccine Children under 5 years are exempt from self-isolation and do not need to take part in daily testing of close contacts. Further information is available in NHS Test and Trace: what to do if you are contacted and in the stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works 18-year-olds are treated in the same way as children until 6 months after their 18th birthday, to allow them the opportunity to get fully vaccinated. At which point, they will be subject to the same rules as adults and so if they choose not to get vaccinated, they will need to self-isolate if identified as a close contact of someone with COVID-19			
Policies and Procedures-	A-H	All policies and procedures relevant to the day to day running of the school have been considered an	12	All updated policies saved on the central system under policies and procedures.	9

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		appendix has been added in the context of COVID-19 where relevant.			
Site Safety- Electrical supply systems and equipment, heating and ventilation, hot and cold water and fire alarm systems	A-H	Existing regular checks of electrical supply systems and equipment, heating and ventilation, and hot and cold water systems through Bradford Council Facilities Management. Minimum of fortnightly flushing of all water systems in the building with ventilation by cleaning and caretaking staff. Dishwashing cycles run on a weekly basis. Where possible, windows should remain open in rooms that are occupied. A Legionella test has been completed by a qualified contractor. Fire call point tests have been completed.	12	Emergency lighting checks to be completed by external personnel. Air conditioning units are maintained and serviced.	9
Fire Safety	A-H	Existing measures in place for evacuation and assembly in the outdoor area-see evacuation plans, maps and health and safety policy. A fire evacuation plan is in place.	12	Record and implement any amendments needed from drills.	9
Invacuation and Lockdown-	A-H	Existing Invacuation plans in place for lockdown in each room.	12	Walkie talkies to be moved between outside and inside as each pod groups move. Record and implement any amendments needed from drills.	9

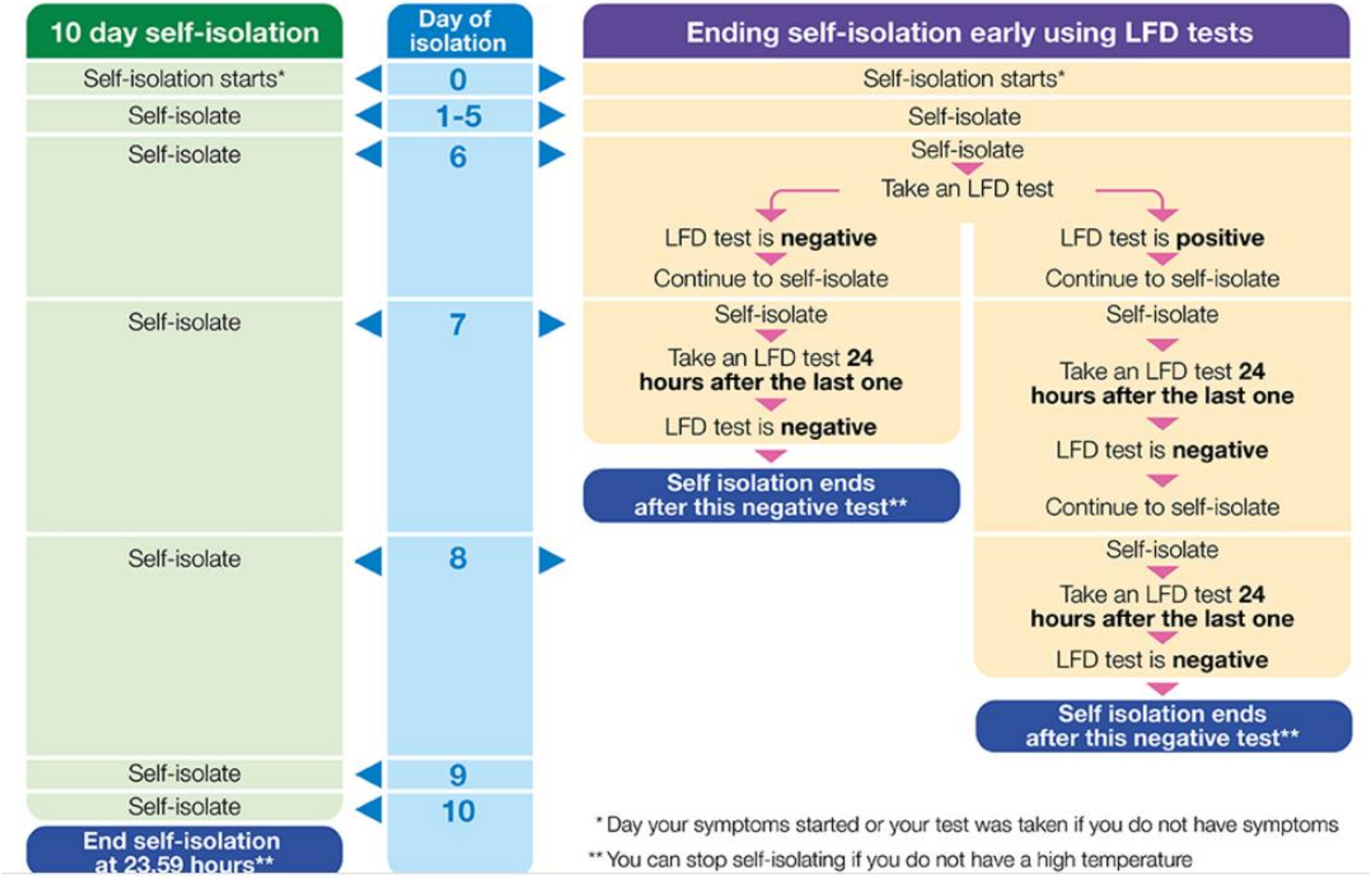
Part C

Links to other risk assessments and or safe working instructions - please state	Health and Safety - First Aid Policy Evacuation and Invacuation Attendance Policy Visitors Policy Online Teaching and Learning Policy	
Name and Sign **When the assessment is complete it should be signed to say that is the case and all identified actions have been implemented**	Ginny Robinson – Headteacher	**Date** 05/01/22

Review - Before work starts, it is important to consider the content on this risk assessment to ensure it still valid.

For example, are there any significant changes, additions or omissions at the site not identified on the assessment? Are there any additional hazards or risks?

Please record any changes required and or action taken, then date and sign

Reviewer Name & Date		**Notes**	
Reviewer Name & Date		**Notes**	
Reviewer Name & Date		**Notes**	
Reviewer Name & Date		**Notes**	

Examples of when to end self-isolation if you have had COVID-19 symptoms or have received a positive COVID-19 test result